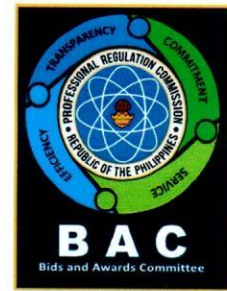




Republic of the Philippines
Professional Regulation Commission
Bids and Awards Committee
Central Office

P. Paredes St., Sampaloc, Metro Manila
 Tel. Fax: 5-310-0037
 Email: bac@prc.gov.ph



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MARIA LIZA M. HERNANDEZ
 Vice-Chairperson

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HENRIETTA P. NARVAEZ
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CHRISALYNN A. AGOS
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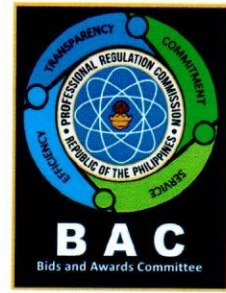
Section VII. Technical Specifications

Item	SPECIFICATION	Statement of Compliance Statements of "Comply" or "Not Comply"
1.	<p>The Service Provider (SP) must be able to deliver a total of thirty-five (35) login credentials to the online legal library containing materials that will aid the PRC authorized user in the conduct of legal research and writing.</p> <p>1 slot for the office of the Chairperson 1 slot for the Office of Commissioner II 1 slot for the Office of the Assistant Commissioner 16 slots for the Lawyers of the Legal Service 16 slots for the Legal Divisions of PRC Regional Officers (1) slot per Regional Office</p>	
2.	<p>The access using the login credentials to be provided by the SP shall be valid for twelve (12) months counted from the time of account activation</p> <p>The account activation shall be done within fifteen (15) days upon receipt of the login credentials from the SP</p>	
3.	<p>The Service Provider must have completed satisfactorily at least one (1) project that involves access to legal library with a government agency</p>	
4.	<p>The Service Provider offers bundled orders on electronic subscriptions that are purchased as a package.</p>	
5.	<p>The Service Provider's publications must incorporate the changes in a timely manner</p>	
6.	<p>The Service Provider must offer access through search bar to the following subjects:</p> <ul style="list-style-type: none"> • Laws; • Jurisprudence; • Advisory Opinions and Circulars • Issuances of Government Agencies; • Legislative Enactments; • Implementing Rules and Regulations; • International Agreements; 	



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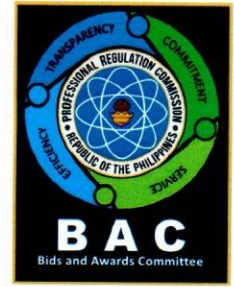
CHRISALYNN A. AGOS
 Member

	<ul style="list-style-type: none"> Foreign Jurisprudence. 	
7.	The Service Provider must have a team of local technical personnel who will actively engage in the implementation and maintenance of the system	
8.	The Service Provider must have a responsive design (desktop, laptops, mobile phone and tablets)	
9.	The Service Provider must be made available online 24/7 everywhere and be able to allow all users to access the platform	
10.	<p>The Service Provider shall provide continuing technical support to PRC Personnel and clients from 8:00 am to 5:00 pm Monday to Friday and as may be warranted under the circumstances. It shall provide an Active & Dedicated Customer Service Officer (chat/email/phone) to assist PRC personnel and/or complaints based on the information provided by the PRC</p> <p>Personnel/clients and based on the information seen on the payment system portal</p>	
11.	The Service Provider must provide a total of thirty-five (35) log in credentials, which shall be used by the end users specified above (Part III)- Scope of the project)	
12.	The Service Provider must allow users to download materials to be used offline	
13.	The Service Provider must enable user to copy texts and paste with automatic citation	
14.	<p>Payment Scheme:</p> <p>The one-time payment for the subscription shall be made within fifteen (15) days upon issuance of the Statement of Account (SOA) or Billing Statement and on a bank-to bank basis</p> <p>A.) All invoices, bills and/or delivery receipts shall be compliant with pertinent BIR issuances and indicate, among others:</p> <ol style="list-style-type: none"> PRC as Buyer, and Purchase Order 	



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B.) Payments/collections shall be with duly acknowledged/issued:

a.) Delivery Receipts/sales invoice;

b.) Certificate of Completion and Acceptances

c.) Cost breakdown/Cost Breakdown of Billing Rates

C.) Payment shall be based on actual deliveries, subject to existing accounting and auditing rules and regulations

D.) Request for refund of performance security filed in form of case or check should be address to the user department

E.) New supplier/contractor/service provider must submit the duly accomplished Authority to Credit form to the end-user department together with the required supporting documents.

1. Compliance with the statements must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate.
2. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection.
3. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 4.

**ACKNOWLEDGMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR THE
PROCUREMENT OF THE ANNUAL SUBSCRIPTION OF ONLINE
LEGAL LIBRARY FOR THE PROFESSIONAL REGULATION
COMMISSION – LEGAL SERVICE - REBID**

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY